



School Information

2019/2020

Headteacher Welcome

Dear Parents/Carers,

Welcome to Akrotiri School! Our staff and children look forward to meeting you. We aim to make your child's induction to Akrotiri School as smooth as possible.

Please find enclosed an information pack that will provide you and your child with all the information they will need to begin their learning journey with us.



Our School Vision

Our vision was created by all members of staff, members of the SGC and pupils in January 2016.

In Akrotiri School we always have the highest expectations of all our pupils and we know them well. In our school we promote an ethos of respect and empathy, where diversity is valued and celebrated. Open and honest communication with parents, carers and specialists is fostered. We actively seek to engage with all members of the Akrotiri community in a positive and supportive manner.

At Akrotiri School we celebrate perseverance, resilience and risk taking, ensuring our children welcome challenge and are not frightened to make mistakes. All achievements are celebrated and shared in school and the wider community. The relationship between our staff and children underpins inspirational, supportive and effective teaching and learning. Our pupils are taught the virtues of kindness, appreciation and what it means to be courageous. We aim for all our children to be independent learners with self-belief and an abiding respect for others.

Whole School Values

We promote and model 6 whole school values:

Aspiration

Respect

Creativity

Responsibility

Honesty

Teamwork

About Our School

Akrotiri School is the largest of the MoD schools around the world, providing education and support for the children of British Forces overseas military and civilian families.

The school is one of three in the Western Sovereign Base Area (WSBA), alongside a primary school and secondary school in Episkopi.

There are also three schools in the Eastern Sovereign Base Area (ESBA), two primary and one secondary school. Together the six schools form the Cyprus consortium.

The school is well resourced and well-staffed. All teachers employed at our school hold a UK teaching degree.

School Uniform

We encourage children to wear school uniform as this creates an increased sense of belonging and pride as well as being practical. Jumpers with our logos on are optional, however, we ask that blue cardigans and jumper are worn.

Summer

- Gingham blue checked dresses
- Beige / stone shorts or skirts
- White short-sleeved shirt, blouse or polo shirts
- White socks
- Sensible footwear, such as shoes or proper sandals
(no flip-flops or backless sandals)

Winter

- Grey pinafore dress / skirt / trousers / shorts
- White shirt, blouse or polo shirt
- Blue sweatshirt or cardigan (no hoodies)
- White socks
- Sensible footwear: plain black / white trainers
(no coloured laces, coloured logos, patterns or writing)

School logo baseball caps, fleeces and sweatshirts are available from the school office.

PE Kit

Navy blue t-shirt and shorts – can be bought from Helena's, the local shop on camp.
Plimsols or trainers.

Jewellery

The only items of jewellery permitted in school are a watch and ear studs for those with pierced ears. Ear studs must be removed for P.E.

Admission to School

Akrotiri School has 3 intakes a year into our FS1, Autumn, Spring and Summer Term. Children start in FS1 the term after their 3rd birthday. There is 1 intake a year into the FS2 classes, in September.

Parents of children who attend the RAF Akrotiri Early Years Setting, who will be transferring to our Foundation Stage, need to complete school registration forms and produce their child's birth certificate at the same time.

On arrival, new pupils and parents will have a tour of school and agree a start date. The tour gives the children the opportunity to meet their new teacher, be introduced to other pupils, see the classroom and understand the layout of the school. Children will usually start school at the beginning of the next school day. When your child has been in school for 3 weeks, you will be contacted by the teacher for a brief chat about how they have settled in.

Please bring in all school records / books from previous schools

Start of School Day

School starts at **0745** for FS1 and **07:50** hrs for FS2, KS1 & KS2.

The playground will be supervised from **07.40**.

Children should not arrive before this time as we cannot take legal responsibility for them until 07:40 hrs.

Perimeter Fence Procedures

The school gates around the school open at **07.35 - 08.00** and **13.20 - 14.30 hrs**.

Appointments and Visitors to school

All visitors to school must report to the main School Office.

During the school day, the only point of entrance is the main gate, in front of the staff car park. If you need to collect your child for an appointment during the school day, or drop them off after an appointment, please report to the School Office.

Healthy Eating and Break Times

The school operates a European-style day.

At Akrotiri School, we actively encourage healthy eating. We ask parents who provide snacks or brunch for their child to provide healthy options and to avoid nuts, sweets or chocolate. A suggested snack would contain a small sandwich, a piece fruit and a drink.

We are a **nut-free** school and we do have children with nut allergies in school.

We have 3 breaks during the day

First break FS / KS1 children will be provided with a fruit snack
KS2 children can bring in a healthy snack to eat

Second break FS2 / KS1 children will be provided with a healthy brunch
KS2 need to bring a brunch in from home

Third break Short play



Attendance

Children are required by law to attend school regularly, and their attendance is marked in the class register by the teacher. Please inform the school of any form of absence, preferably before it happens. We have a first day absence phone call system to ensure the safety of all children in our care.

Please help us by contacting the school, phone or text: 99206841, any time after 07.40 hrs to let us know if your child will be absent.

Punctuality is also vitally important. If a child arrives after the register has been closed the child is recorded as late.

Toys in school



Please encourage your children to leave their toys at home. They can cause a lot of problems when/if they are lost or broken.

Leaving Us

As soon as you know you are leaving us, please fill in the 'Notification for Leaving' form in our school office. All parents will be invited to their child's leaving assembly which will be held on their last Friday in school.

Parents must collect and sign their child's 'Leaving Pack' receipt on the child's last day in school.

Medical Information

Emergency Contact Details

Please make sure that the School Office has up to date phone numbers so that you can be contacted in the unlikely event of an emergency.

School Nurse

The School Nurse regularly comes to school and carries out routine checks on children at various stages of development, just as in the UK. These include eyesight, hearing and growth checks. You will be informed in advance of any checks being undertaken.

Medical Conditions

Please notify us upon registration if your child has a medical condition. The class teacher will be informed as required. Medical confidentiality is always maintained.

Medicines in school

Class teachers are not permitted to administer non-prescription medicines to children in classrooms. If a child needs to take a prescribed controlled medicine whilst at school, this should be arranged with the main school office, who will complete the necessary paperwork and keep the clearly named medicine in a secure area.

Accidents/Illness at school

If a child is feeling unwell before school, they should not attend school until they are fully recovered.

Sometimes children have minor accidents while at school. If this is the case then they will be given first aid by a qualified first-aider. An assessment is made to decide whether they should stay in school or if their parents should be contacted.

Sometimes, particularly for bangs on the head, a note will be sent home with the child asking parents to keep an eye out for concussion.

Impetigo

Impetigo, sometimes referred to as 'Cyprus Sores', is an infection of the top layer of skin with some bacteria. They can be quite common in Cyprus and mostly affect children. They initially look like a blister. The surface of the blister is very fragile and usually breaks leaving a shallow ulcer. This often becomes covered by a yellow crust. If your children get this infection, you should make an appointment to see your doctor immediately. Children with multiple lesions should not go to school, playgroup or crèche, as impetigo is highly contagious. Finally, children with sores should not swim until all lesions have healed.



Akrotiri School day

SESSION 1	FS2 KS1/KS2	0800-0920 (doors open 0750) 0750-0920
	FS1	0745-1045 1030-1330
FIRST BREAK (Fruit/Play Break)		FS2 0920-0940 KS1 0920-0940 KS2 0925-0940
SESSION 2	FS2	0940-1015
	Y1-Y6	0940-1040
SECOND BREAK		FS2 1050-1115 KS1 & KS2 1040-1055 KS1 & KS2 1055-1110 (Playtime)
SESSION 3	KS1/KS2	1110-1210
THIRD BREAK (Y1-Y6)		1210-1220
SESSION 4	FS2	1255-1325
	Y1 & Y2	1220-1330
	Y3-Y6	1220-1335
ASSEMBLY 1310		
End of School Day	FS2	1325
	KS1	1330
	KS2	1335



Akrotiri School Calendar

2019/2020

AUTUMN TERM 2019

Staff Training Days	Monday 2 nd & Tuesday 3 rd September
First day for children	Wednesday 4 th September
Half Term	Monday 28 th October – Friday 1 st November
Last Day of Term	Thursday 17 th December (1200 hrs Finish)

SPRING TERM 2020

First Day for children	Monday 6 th January
Half Term	Monday 17 th February – Friday 21 st February
Staff Training Day	Monday 24 th February (School closed)
Last Day of Term	Friday 3 rd April (1200 hrs Finish)

SUMMER TERM 2020

First Day for Children	Monday 20 th April
May Day Holiday	Friday 8 th May (School closed)
Half Term	Monday 25 th May – Friday 29 th May
Last Day of Term	Tuesday 21 st July (1200 hrs Finish)



Akrotiri School PTA

Dear Parent,

The Akrotiri School PTA is always looking to welcome enthusiastic parents/volunteers to join the team. We currently hold a meeting approximately once per month after school (1400 hrs) to discuss fundraising ideas and plan future events.

We are an extremely friendly team and all new ideas for future events or fundraising initiatives are particularly welcome.

Our small team raised over a staggering €1500 in a 4-month period and put on some fantastic events which have been enjoyed by the school children, families and Station personnel (all pass holders) alike. From “Picnic on the Pitches” to the school Halloween disco and Christmas Fayre, there has been something for everyone.

These events simply couldn't happen without willing volunteers providing the backbone of the PTA. Recently we have seen an exceptionally large turnover of personnel at Akrotiri, and with it have unfortunately lost many of our volunteers.

You could:

- Donate your time and ideas
- Donate your skills / services
- Donate items / Bake cakes / Sell tickets

The fundraising efforts from the PTA have been used for a number of purchases including the concrete base of the fantastic outdoor classrooms, a universal school sports kit for all representative games/matches and leaver bears.

Please let us know, via the school office, if you are interested in joining us. We will also let parents know the date of our PTA meetings – please come along!